**SG Academies South-East Asia Fellows Programme**

**Frequently Asked Questions for Host Professors / Principal Investigators**

**1. Who is eligible to be a host professor / Principal Investigator (PI)?**

All current serving faculty members and/or PIs within the host institutions are eligible. The host PI is expected to remain in the host institution for the 2-year tenure of the postdoctoral fellow.

**2. Does the fellowship come with additional research funding for the host professor / PI?**

The SASEA fellow receives a monthly stipend of between S$4,000 to S$6500 per month depending on experience and performance. He/she may also apply for a travel grant up to a max of S$4000 within 24 months. Travel to and from home can be considered on a case-by-case basis. No additional research funding is provided. The PI needs to use his/her existing research grants for other research expenses. Fellows are encouraged to apply for travel grants from SNAS to present at overseas conferences.

**3. What are the roles and responsibilities of the host professor/PI?**

The host professor/PI, with the support of his/her department/institute will:

• Grant in-principle approval to the applicant over email.

• Apply for an [Employment Pass (EP)](https://www.mom.gov.sg/passes-and-permits/employment-pass) or [S Pass](https://www.mom.gov.sg/passes-and-permits/s-pass) (or any other suitable work passes) via his/her department/institute using standard operating procedure (similar to a Research Fellow scheme). Work passes are subject to MoM approval. The grant will cover insurance and other human resource related expenses.

• If the host institution provides housing, the fellow may apply for housing via his/her department/institute using standard operating procedure of the host institution. However, no additional funding for housing will be provided.

• Provision of office space as needed.

**For NUS:** Contact Mr Soh Kok Hoe at [scisohkh@nus.edu.sg](mailto:scisohkh@nus.edu.sg)

**For NTU:** Contact Talent Recruitment & Career Support Office at [D-TRACS@ntu.edu.sg](mailto:D-TRACS@ntu.edu.sg)

**For SUTD:** Contact Mr Andy Chan (Director of Research) at [andy\_chan@sutd.edu.sg](mailto:andy_chan@sutd.edu.sg)

Other host institutions not listed above should contact their respective HR department with regards to work pass applications and other HR related matters.

**4. Can the Fellows get involved in the ongoing research project of the host professor/PI?**

Yes, provided this association is mutually beneficial to both parties and the topic of the ongoing research project is incorporated in the applicant’s research proposal submitted at the time of application.

**5. Does the Fellowship Scheme cover travel costs?**

Fellows may apply for travel grants of up to S$4000 to present at overseas conferences. Fieldwork related travel costs may be covered at the discretion of the host professor and PI from his/her research grants.

**6. Are Fellows required to stay in Singapore for the entire duration of the program?**

Yes. However, travel for fieldwork/data collection in connection with the fellowship will be allowed.

**7. What is the process for application/approval?**

Prospective applicants will approach host professor/PI to discuss his/her research interests over email. If there is mutual interest, an in-principle approval over email will be given by the host professor/PI to the prospective postdoctoral fellow.

Following the in-principle approval, the applicants will formally apply for the fellowship. Once the application is acknowledged by the host institution, a joint committee between SNAS, SAM and AES will be constituted to review the applications in accordance with the review criteria.

**8. Are SASEA Fellows considered staff in the host institution?**

The SASEA fellow will be a research staff in the host organisation.

**9. Which countries are included under South-East Asia?**

South-East Asian countries include Brunei Darussalam, Cambodia, Indonesia, Lao PDR, Malaysia, Myanmar, Philippines, Thailand, Vietnam, Timor Leste, and the Andaman and Nicobar Islands.

\*Singapore citizens are not eligible.